

# JOB ORDER FORM



<b>Business Name:</b> Gary & Leo's IGA		<b>Date:</b> 06/18/21	
<b>FEIN:</b> 81-0450061		<b>Unemployment Insurance Number</b> 129609	
<b>Contact Name:</b> Jamey Byrnes		<b>Contact Title:</b> Store Manager	
<b>Worksite Address:</b> 600 S. Main St. Conrad MT 59425			
<b>Mailing Address:</b> Same as above			
<b>Email address:</b> jameyb@garyandleos.com			
<b>Phone:</b> 406-278-7843		<b>Benefits:</b> <input checked="" type="checkbox"/> Health Insurance <input checked="" type="checkbox"/> Vacation <input checked="" type="checkbox"/> Holidays <input checked="" type="checkbox"/> Sick Leave <input type="checkbox"/> Employee Discount <input checked="" type="checkbox"/> Dental <input checked="" type="checkbox"/> Vision <input checked="" type="checkbox"/> Retirement <input type="checkbox"/> Tuition Assistance <input type="checkbox"/> Child Care <input type="checkbox"/> Other _____	
<b>Fax:</b> 406-278-3420			
<b>Job Title:</b> Grocery Supervisor – Full Time		<b>Number of Positions</b> 1	
<b>Skills &amp; Qualifications:</b> Punctual and dependable, self-motivated, willing to learn. Quality conscious, problem solving & able to direct staff effectively. Must have good customer service skills, positive energy and ability to lift 50lbs.			
<b>Education &amp; Licenses:</b> Grocery industry experience considered for beginning rate; not required.			
<b>Opportunities for career advancement.</b>			
<b>Duties:</b> Stocking, unloading trucks, merchandising, cashiering, responsible for store operation.			
<b>Schedule:</b> <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary  Hours per week: # <u>32-40</u>		<b>Shifts:</b> <input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Graveyard <input checked="" type="checkbox"/> Rotating <input type="checkbox"/> Other _____ _____	
<b>Days Per Week:</b> <input checked="" type="checkbox"/> Monday <input checked="" type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday <input checked="" type="checkbox"/> Sunday		<b>Duration</b> : <input type="checkbox"/> 1-3 Days <input type="checkbox"/> 4-150 Days <input checked="" type="checkbox"/> 150+ Days	
<b>Driver's License:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Standard <input type="checkbox"/> Class C <input type="checkbox"/> Class B <input type="checkbox"/> Class A			
<b>Salary:</b> \$11.75 – \$13.75 hr DOE		<b>Close date:</b> <b>Until Filled</b> ____/____/____ _____	
<b>How to Apply:</b> Pick up application at store Service Counter, drop off at Service Counter, mail or e-mail <a href="mailto:jameyb@garyandleos.com">jameyb@garyandleos.com</a>			